



400A Franklin St. Braintree, MA 02184
Telephone No. 781-843-7000 Fax No. 781-848-6100

RE: Reference Letter from your bank.

In order for us to be able to place a Bond on your behalf, one of the requirements is to obtain a current reference letter from your bank.

The letter should be on the bank's letterhead, and addressed to;

Twinbrook Insurance Brokerage, Inc.
400A Franklin St.
Braintree, MA. 02184

The Bank letter must have a current date and include the following;

- List various saving and checking account(s) and the dates they were opened.
- Include the current balance and the average balance of your checking account(s) and the current balance in your savings account(s).
- Any Lines of Credit, the maximum limit allowed and the current balance. Also, the expiration date of the line of credit and indicate whether or not it has been secured. If secured specify the asset.
- Existing loans, including the terms and current balance.
- General recommendations as to character, business qualifications etc.
- Signature & Title of a bank Officer