

Gabriel Vonleh, MHA Chief Executive Officer

For people with intellectual and developmental disabilities

"Celebrating 63 Years of Excellence"

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www.OppsforInclusion.org

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March 16, 2020

Good Afternoon,

I am writing to update you regarding Opportunities for Inclusion's response to the COVID-19 crisis. This is an unprecedented, fluid situation that our Leadership Team has been following very closely. During this time of uncertainty, our primary concern is for our participants, staff and their families. Our Leadership Team, together with the Board of Directors, have decided to close our day and employment programs for the remainder of March starting tomorrow, Tuesday, March 17th through Tuesday, March 31st. We will maintain a limited number of administrative staff on site during this time period.

This closure includes:

- CBDS and Employment Programs (Group Supported Employment, Independent Supported Employment and School to Work Transitions) at 31 Woodland Road, Waltham
- Day Habilitation Program at 56 Chestnut Street, Waltham
- **Recreation Program**

Our Adult Family Care (AFC) Program will remain open.

This decision was not made lightly as we understand that this closure will present challenges to families and individuals we serve. On Monday, 3/16, programs are open and all staff are available to work with the participants in our programs to inform and prepare them for the agency closure. We will also reach out to families who we believe will be most challenged by the closures and look for ways to offer assistance and assurances. You may also call the director overseeing your family member's program if you have questions or emergent needs (see contact information on reverse side). You may also call our main number at 781-899-1344 x0, leave a message and someone will get back to you as soon as possible.

Day program staff will be reassigned as needed to the greatest extent possible, given their schedules and family obligations. We will be asking for and offering flexible work schedules for those who can manage and/or need them. This is an unprecedented situation, and we need all employees to be flexible.

We hope and expect to open day programs on April 1. Should this change based on information presented at the time, we will let you know.

For trusted information regarding the coronavirus and our state's recommendations during this health crisis, please refer to www.mass.gov/resource/information-on-the-outbreak-ofcoronavirus-disease-2019-covid-19

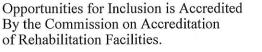
With humility and respect,

Gabriel Vonleh

of Rehabilitation Facilities.

Chief Executive Officer







Opportunities for Inclusion Program Directors' Contact Information:

CBDS, GSE, ISE, School to Work Transitions: Leslie LeBlanc: 339-222-6585,

lleblanc@oppsforinclusion.org

Day Habilitation: Debbie Pierre, 508-840-4412, dpierre@oppsforinclusion.org

Adult Family Care (AFC): Barbara Dunker, 339-222-6594,

bdunker@oppsforinclusion.org

Recreation: 781-899-1344 x0