



## Opportunities for Inclusion

August 2020

### Family and Residential Provider Responsibilities:

Reopening our day programs requires strict adherence to the EOHHS Day Program Reopening Guidance and a commitment to ensuring the continued health and safety of all program participants and staff. Opportunities for Inclusion is committed to do this, but we must work together for the reopening to be safe and successful.

As family members and residential providers, we request that you agree to adhere to the following:

1. Agree to complete the daily self-screening checklist and bring it with you to the designated drop off area. Persons served will not be permitted to enter the building unless the checklist is completed in full, signed and dated by the family or residential caregiver. This form cannot be shared; if you are caring for more than one participant each person has to have their own form completed. If not being transported by you, you must give this form to the driver in order for them to board.
2. Agree to remain in the drop-off area until your person has completed the screening process.
3. Agree to provide a prepared lunch, stored in an insulated bag with a cold/freezer pack. It must be ready to eat in the prescribed texture for safe consumption. A cold lunch is preferable, but microwaves are available in each group room if needed. Also, all water and drinks must be brought in from home.
4. Agree to be available to receive and respond immediately to a call from the program, if the program participant must be retrieved due to illness or symptoms of COVID-19.
5. Agree not to visit or enter the program facility.
6. Agree to limit the volume of belongings sent into the program to those which are necessary. This includes a change of clothes, personal care items, a coat or sweater, a lunch and any adaptive equipment.
7. Agree not to send the participant into the program if he/she displays any symptoms or has encountered anyone with COVID-19 symptoms or a positive test result.
8. Program participants can only attend on those days in which they are scheduled to attend.
9. Masks are strongly encouraged. If tolerated, send the person to the program wearing a cloth mask and with a spare cloth mask in case it is needed. Masks should be washed nightly. If masks are not tolerated a training program will be created to help the person served tolerate it. Please send in 2 labelled cloth masks.
10. When applicable, new doctor's orders and medications need to be brought to the program and left with the nurse or designated person as the previous ones may have expired. Please call ahead (781-899-1344 x0) to notify staff you are planning to drop off medications. Do not arrive to the program unannounced.
11. **Any participant testing positive for or diagnosed with COVID-19 will need clearance from a medical professional stating they may safely return to the program and 2 negative COVID-19 at least 24 hours apart. This information must be RECEIVED AND APPROVED BY AN OPPORTUNITIES NURSE &/OR PROGRAM DIRECTOR AT LEAST 24 HOURS PRIOR to the participant returning to attend the day program.**

Please note that continued participation in the day program is contingent upon strict adherence to these responsibilities. Opportunities for Inclusion will continue frequent and transparent communication with you regarding the status of day programs reopening.

We look forward to seeing you soon.

Individual served name (printed): \_\_\_\_\_

Responsible Party name (printed): \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date signed: \_\_\_\_\_