



Position: Part-Time School Nurse (K-8)

Location: JCDS, Boston's Jewish Community Day School, Watertown, MA

Schedule: 20 hours/week, Monday–Friday, 10am–2pm (September–June, with occasional summer days)

Reports to: Head of School

Start Date: August 20, 2025 (with a few days in July/August to prepare; summer work is compensated hourly)

About JCDS

JCDS, Boston's Jewish Community Day School, is a vibrant K–8 learning community where academic excellence, Jewish learning, and joyful celebration come together. We serve families from across the full spectrum of Jewish practice and belief, offering a pluralistic, inclusive, and nurturing environment.

Hebrew and English are spoken throughout the day; Jewish and General Studies are thoughtfully integrated; and creativity, empathy, and a growth mindset are at the heart of everything we do. Our professional culture is rooted in collaboration, curiosity, and a passion for helping each child thrive.

Founded in 1995, JCDS is committed to a policy of non-discrimination and equal opportunity for all employees without regard to race, color, religious creed, national or ethnic origin, age, gender, sexual orientation, or physical ability.

Position Summary

JCDS seeks a warm, skilled, and highly organized **part-time School Nurse** to care for our K–8 students and contribute to the health and wellness of our school community. The School Nurse will deliver direct care to students, manage health records, administer medications, and support school health systems and safety protocols. This role is a vital part of the student support team, partnering with families, educators, and administrators to ensure a safe, inclusive, and healthy school environment.

Key Responsibilities

- Provide treatment and assessment for minor injuries and illnesses that occur during school hours.

- Administer prescription medications according to physician and parent instructions.
- Communicate with parents when students are ill, injured, or require follow-up.
- Maintain accurate and up-to-date student health records using **Magnus Health** and **Veracross** systems.
- Obtain and maintain mandatory training and medication administration certificates from state health authorities.
- Collect and organize student health documentation before the start of the school year.
- Respond to medical emergencies, administer first aid and CPR as needed, and coordinate with emergency services when needed
- Collaborate with the **Health and Wellness Team** to establish and update school illness and injury policies, and support health education and programming, especially in grades 5-8.
- Participate in school health and safety planning, including response to allergic reactions, injuries, and infectious diseases.

Qualifications

Education & Licensure:

- Registered Nurse (RN)
- CPR and First Aid Certification required

Experience:

- 1–2 years of nursing experience, preferably in pediatric or school settings
- Familiarity with **Magnus Health** is a plus

Skills & Attributes:

- Strong verbal and written communication skills to interact effectively with students, parents, staff, and the school physician
- Sound clinical judgment and adaptability in managing a range of student health needs
- Capacity to build trust and rapport with middle school students and younger children
- Commitment to fostering a safe, inclusive, and supportive school environment
- Ability to work independently while being a collaborative member of a team
- Professional, calm, and compassionate demeanor, especially in high-stress situations

To Apply

Please email a **cover letter and resume** to jobs@jcdsboston.org with the subject line **“School Nurse”**.

For more information about our school, please visit jcdsboston.org.