



Scanning

Mission & Value Proposition

At OCE, we help organizations streamline document management while providing meaningful work for adults in custody. Our Document Scanning program delivers secure, efficient digitization that saves time, reduces costs, and improves access to important records. Partnering with OCE ensures reliable service and lasting community impact.

The Challenge

Organizations often face difficulties such as:

- Managing large volumes of paper documents
- Retrieving and storing files securely
- Meeting compliance and privacy requirements
- Reducing costs tied to storage and staff time
- Maintaining accurate records in fast-paced environments

CONTACT US ON OUR WEBSITE

See the full array of products and services, read our compelling stories, and engage with us on social media. Just scan the QR code below to find our site and go from there!





Our Solution

OCE Document Scanning provides end-to-end digitization, from preparation and indexing to scanning, OCR conversion, and secure destruction. Our trained teams deliver accuracy, confidentiality, and timely results, helping your organization reduce risk, save space, and operate more efficiently.

Services We Offer

- **Document Conversion & Indexing:** Scanning, bookmarking, and tagging
- **OCR Conversion:** Searchable, editable digital text
- **Secure Hardcopy Destruction:** Confidential disposal to industry standards
- **Records Management Support:** Organized and properly cataloged digital files

Why Partner with OCE

- **Community Impact:** Supports work and training programs for adults in custody
- **Timely Delivery:** Accurate, consistent, reliable results
- **Information Security:** Careful handling of sensitive and confidential materials
- **Flexible Solutions:** Customized scanning services to fit your workflow
- **Regulatory Compliance:** Processes aligned with industry and legal requirements
- **Professional Oversight:** Experienced supervision ensuring quality results

Added Value

- Project management and progress reporting
- HIPAA- and privacy-aligned environment
- Flexible scheduling and volume options

Let's Get Started

Partner with OCE Document Scanning to convert, secure, and optimize your records, while supporting meaningful community impact.

