

REQUEST FOR OREGON CORRECTIONS ENTERPRISES RECORDS

Provide all information available.

If there are fees associated with your request, you will receive a letter or email with information on how to submit payment.

Please select the option that best describes which requester type you represent:

☐ Private Citizen or Business ☐ Attorney ☐ Insurance ☐ Government Agency ☐ Law Enforcement ☐ Media ☐ Other

Requester Information: (please enter your contact information)

Name of Requester/Firm/Company:		Telephone Number:
Mailing Address:		Contact Person:
City:	State/Zip:	
Contact Person e-mail address: <i>(optional)</i>		
Reason for Request: <i>(required)</i>		Date Needed by:

Requested Records: (please describe in detail the records you are requesting)

Comments:



Mail or email completed form to:
Oregon Corrections Enterprises
Attn: Public Information Officer
3691 State St
Salem, OR 97301
Email: PIO@oce.oregon.gov

Please allow up to 5 days for an initial response. All reports requested are subject to release per state and federal public record statutes. Records may contain exempt and non-exempt materials and are subject to redaction.