



OPPORTUNITIES for INCLUSION

Where Everybody is Somebody

Formerly GWArc

*Celebrating
68 Years!*

Established
1956

*For people with intellectual
and developmental disabilities*

Mark C. Beaumont
Interim President and
Chief Executive Officer

56 Chestnut Street
Waltham, MA 02453
781-899-1344
781-899-8555 TDD
OppsforInclusion.org



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November 7, 2025

To: Guardians, Families, and Residence Managers

From: Mark Beaumont, Interim President and CEO

MCB

Re: **Participant Absence, Late Arrival or Early Departure Policy**

Please let us know in advance if a participant in our day programs will:

- **Be Absent**
- **Arrive Late**
- **Leave Early**

Please call Opportunities for Inclusion's main number at 781-899-1344 ext. 0 or email our administrative assistant at admin@oppsforinclusion.org to let us know the day before or by 9 a.m.

Thank you for your cooperation with this important request, as well as the requests below, which are included in the state guidelines that our programs follow.

- **If there is a change in medication, diagnosis, protocols, doctor's orders, (e.g. seizure, diet, dining, diabetes) or a hospitalization, please inform our nurse at 781-899-1344 x4103 or Nurse@oppsforinclusion.org.**
- **When participants are discharged from the hospital, discharge paperwork and clearance letter should be sent to our nurse before they return to our program.**
- **Please inform us if there is a change in Residential Manager or Medical Doctor.**
- **If bruises, scratches, or similar injuries occur at the participant's residence, please call or email to alert us before the participant's arrival to our program.**

Let's work together to keep our participants safe and to make sure we are providing the highest quality services to individuals in our care.

For questions regarding this policy, please contact Shara Brumitt at 617-407-8156 (cell) or sbrumitt@oppsforinclusion.org.

For Day Habilitation Program questions, please contact Mary Leo at 781-755-2265 or mleo@oppsforinclusion.org.

Shares/developfiles/2025/Communications to Guardians Families Residences



Opportunities for Inclusion is Accredited
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